



Application for **DUAL Diploma:**

**Montessori Pre-Primary (3-6) Diploma & National Diploma in ECD Level 5 (23118)**

**UITENHAGE PART TIME Course 2016**

PLEASE PRINT CLEARLY

**Personal Details:**

Name and Surname: \_\_\_\_\_ First Language: \_\_\_\_\_  
 Nationality: \_\_\_\_\_ I.D. / Passport No: \_\_\_\_\_  
 Date of Birth: \_\_\_\_\_ Marital Status: \_\_\_\_\_  
 Contact Numbers: (home) \_\_\_\_\_ (cell) \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_ Code: \_\_\_\_\_  
 Email: \_\_\_\_\_

**Employment Details**

Present Occupation: \_\_\_\_\_ Work Number: \_\_\_\_\_  
 Employed at: \_\_\_\_\_  
**Contactable Relative:** \_\_\_\_\_ Contact Numbers: \_\_\_\_\_

**Person Responsible for the fees (Name & Surname):** \_\_\_\_\_ Contact number: \_\_\_\_\_

Signature: \_\_\_\_\_ I.D Number: \_\_\_\_\_

Email address where statements should be sent: \_\_\_\_\_

**Educational Background and Qualifications:** \_\_\_\_\_

Payment Plan for UITENHAGE **Students are required to set up a debit order with their bank as this is the only payment option accepted.**

	Full Payment	Monthly Payments	OTHER: As agreed with Director	Tick
Application Fee	R 250.00			
Registration Fee	R 6,500.00			
Balance Payable (If paid in full in advance)	R 24,200.00	n/a		
Balance Payable (payable in instalments)	R 25,160.00	Quarterly Instalments: R6,290.00 x 4		

**Terms and Conditions:**

Upon acceptance tuition fees are neither refundable nor transferable to other students. Once enrolment has been accepted in writing to ELF MTT the fees becomes payable on due dates. Failure on the part of students to adhere to their study programme in no way affects their liability to complete payments of contracted fees. **Late payments will incur a penalty of R100 per month.** Default in payment will result in legal action being taken and payment of full fees.

Please supply certified copies of: **RSA ID, Certificates of educational qualifications & and a CV**

**Undertaking:** I have read and understand the above conditions of registration and enrolment for the Pre-Primary (3-6 years) course and agree to be bound by them. I enclose registration deposit of: \_\_\_\_\_

**Name** (if under 21years old, parent/guardian) \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Witness Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**ELF Montessori Teacher Training Bank Details:**

BANK: First National Bank BRANCH: Woodstock BRANCH CODE: 201909  
 ACCOUNT NAME: ELF Montessori Teacher Training ACCOUNT NUMBER: 620 3452 7989 TYPE OF ACCOUNT: Cheque  
 (Please use your **Initial, Surname – UIT2016** as the Reference on the deposit slip – e.g. **H.Tayob – UIT2016**)

FOR OFFICIAL USE ONLY:				
Deposit Paid		Certified Copy of ID	CV	Certified Copy of Qualifications
Comments				Level



Early Learning Foundation Montessori Teacher Training  
 Suite 101, 28 Main Road, Mowbray, 7700  
[www.elfmontessori.co.za](http://www.elfmontessori.co.za) / [elfsecretary@gmail.com](mailto:elfsecretary@gmail.com)

**2016 INSTALMENT PLAN for DUAL Diploma:  
 Montessori Pre-Primary (3-6) Diploma & National Diploma in ECD Level 5 (23118)  
 UITENHAGE PART TIME Course 2016**

Name & Surname:  I.D. Number:

Application Fee: R 250.00  
 Registration Fee: R 6, 500.00 (Due before first class)  
 Course Fee: R \_\_\_\_\_  
**Total Due:** R \_\_\_\_\_

I understand that I am to pay tuition on the following schedule by debit order, making payments as indicated here and paying **IN FULL** by December 2016.

30 <sup>th</sup> April 2016	R	
30 <sup>th</sup> July 2016	R	
30 <sup>th</sup> October 2016	R	
30 <sup>th</sup> December 2016	R	

I understand that it is my responsibility to follow this payment schedule. Failure to comply with this schedule will mean ELF Montessori will not accept me (/ my child) to classes; that I will receive no future credit with the Centre; that ELF Montessori will not release my (/my child's) transcripts and records to any other institution until the tuition owed is paid in full.

Failure to comply with the above schedule without proper notice to the School, will result in:  
 Me (/My child) not being accepted into class.  
 No future credit with the Centre  
 I understand also that the responsibility for prompt payment is mine.

Student's Signature:  Date Signed:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Parent's or Guardian's signature	Date Signed	ELF Montessori Representative	Date Signed